

Do Not Call Register

Application to check or remove up to 20 numbers

What is the Do Not Call Register?

The Do Not Call Register is a secure database where you can list your Australian numbers to opt out of receiving most unsolicited telemarketing calls and marketing faxes. Registration is free and you only need to do it once.

What numbers can be checked or removed with the Do Not Call Register?

If you are the account holder/nominee/authorised officer of a number, you can:

- > check the registration status of that number
- > remove the number—number(s) that are registered with the Do Not Call Register may be removed at any time.

If you wish to check or remove more than 20 numbers go to www.donotcall.gov.au.

How to use this form to check or remove up to 20 numbers

1. Complete all the sections below (A to E) and provide signatures where required.
2. Attach/provide a copy of the front page of a bill or other supporting evidence to verify the account holder/nominee/authorised officer for each number.
3. Return the completed form by:

Fax
1300 793 514

Post
Do Not Call Register
PO Box 13206 Law Courts
Melbourne Vic 8010

Email
Scan documents and email to
enquiries@donotcall.gov.au

Section A—Are you checking or removing numbers? (please tick one of the boxes below)

I am applying to:

- check the registration status of a number(s)
- remove a number(s) from the Register.

Section B—Category of applicant (please tick one of the boxes below)

I am applying to check or remove numbers as:

- an individual account holder a nominee acting on behalf of another individual or organisation
- an authorised officer acting on behalf of an organisation.

Section C—Confirmation of authorisation and supporting evidence (please tick the box and sign to confirm)

I confirm that I am the account holder/nominee/authorised officer for the numbers. I have attached a copy of the front page of a bill or other supporting evidence for each account associated with the numbers. I understand that providing false or misleading evidence is a serious criminal offence.

I have read and agree with the entire statement above (please tick the box if you agree).

Signature _____ Date / /

Section D—Your details (so we can contact you if required)

Name _____

Organisation (if applicable) _____

Postal address _____

Contact telephone _____ Email _____

I prefer confirmation of my registrations by: Mail Email Telephone

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Section E— Numbers to be checked or removed (up to 20 numbers)

If you are an **account holder** or an **authorised officer**, **complete all columns except 'Name of nominee'**. If you are a **nominee**, **complete all columns**. Nominees **MUST** provide written evidence of their nomination. You may do this by having the account holder(s) sign the authorisation column in the table below or by providing other written evidence, such as a certified copy of power of attorney.

Two-digit area code (where required)	Number	Do you want the number checked or removed? (please ✓):		Name of account holder/ organisation	Name of nominee (if applicable)	Authorisation: Signature of account holder/authorised officer, or list written evidence of nomination	Date
		CHECK the number	REMOVE the number				
	1						
	2						
	3						
	4						
	5						
	6						
	7						
	8						
	9						
	10						
	11						
	12						
	13						
	14						
	15						
	16						
	17						
	18						
	19						
	20						

NOTE: If applying to remove or check more than 20 numbers, please go to www.donotcall.gov.au.

FINAL CHECK

Before submitting this application, check that you have:

- > provided all the information required in sections A to E and signed sections C and E
- > attached a copy of the front page of a bill or other supporting evidence for each number
- > provided the account holder's signature or evidence of your nomination, if you are a nominee.

The *Privacy Act 1988* (Cth) imposes obligations on the ACMA and the register operator in relation to the collection, security, quality, access, use and disclosure of personal information. These obligations are detailed in the **Australian Privacy Principles** at www.oaic.gov.au. For more information about the collection of data in this form, please see the Do Not Call Register data collection notice at www.donotcall.gov.au.

Office use only	
Date received	Date confirmed